

CITY OF SPRINGFIELD

APPLICATION FOR CONDITIONAL USE PERMIT _____
APPLICATION FOR HOME OCCUPATION _____
APPLICATION FOR CHANGE IN NON-CONFORMING USE _____

(THIS PERMIT MUST BE ATTACHED TO ZONING PERMIT IF PROPOSAL IS A NEW CONSTRUCTION)

THE PROPERTY OWNER OR A DESIGNEE MUST BE PRESENT AT THE APPLICABLE MEETING OF THE BOARD OF ZONING ADJUSTMENTS OR PLANNING COMMISSION AS APPLICABLE.
ATTACH ADDITIONAL SHEETS AS NECESSARY TO ADDRESS THE FOLLOWING:

A COPY OF THIS PERMIT MUST BE FILED WITH THE COUNTY CLERK BY APPLICANT/OWNER UPON APPROVAL.

1. DATE _____

2. NAME AND ADDRESS OF APPLICANT: _____

PHONE: _____

3. CONDITIONAL USE PROPOSED _____

4. ZONE YOUR PROPERTY IS LOCATED IN _____

5. TYPE OF BUSINESS PROPOSED _____

6. WHO SHALL BE ENGAGED IN THE OPERATION _____

7. HOW MUCH FLOOR AREA IS BEING PROPOSED FOR THE CONDUCT OF THE BUSINESS? _____

8. IF BUILDING IS EXISTING, WHAT CHANGES DO YOU INTEND TO MAKE IN THE OUTSIDE APPEARANCE OF THE BUILDING IN WHICH YOU PLAN TO CONDUCT SAID BUSINESS? _____

9. IF BUILDING IS PROPOSED, ATTACHED PLAN SHOWING THE DIMENSIONS OF THE LOT TO BE BUILT UPON, THE SETBACKS OF PROPOSED CONSTRUCTION AND ALL EXISTING BUILDINGS ON PROPERTY. ALSO SHOW PARKING (OFF STREET), INGRESS, EGRESS AND EXISTING AND PROPOSED STREETS.

10. HOW DO YOU PROPOSE TO HANDLE THE TRAFFIC AND PARKING THAT WILL BE GENERATED FROM THE CONDUCT OF PROPOSED BUSINESS? _____

11. WHAT EQUIPMENT WILL BE UTILIZED IN THE CONDUCT OF SAID BUSINESS?

12. IS THIS PROPERTY IN THE FLOOD ZONE? _____
13. LIST NAMES AND ADDRESSES OF ADJOINING PROPERTY OWNERS: P.V.A. RECORDS MAY BE UTILIZED FOR REFERENCE _____

14. IF A CONDITIONAL PERMIT IS GRANTED, THE OWNER AGREES THAT A CITY LICENSE OF \$25.00/YR. BE OBTAINED AND A 1% NET PROFIT BE FILED, AND TO ABIDE BY ALL OTHER LAWS AND REGULATIONS OF THE CITY OF SPRINGFIELD.
15. I HEREBY ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF THE CITY'S ZONING REGULATIONS GOVERNING HOME OCCUPATIONS AND CONDITIONAL USES.

SIGNATURE

DATE

A PERMIT FEE OF \$100.00 TO BE SUBMITTED WITH COMPLETED APPLICATION.

FEE ACCEPTED BY: _____ SIGNATURE.

THE FOLLOWING CONDITIONS WERE ESTABLISHED BY THE CITY OF SPRINGFIELD AT THE MEETING OF THE SPRINGFIELD PLANNING COMMISSION OR BOARD OF ZONING ADJUSTMENTS: _____

SIGNATURE OF ZONING ENFORCEMENT OFFICIAL DENOTES APPROVAL OF PERMIT

SIGNATURE

FLOOD PLAIN COORDINATOR SIGNATURE: _____